



Vendor Information

We are seeking **handmade items**: art, décor, vintage and collectables, stationary and paper goods, bath and body, woodcrafts, repurposed items, authors, **locally grown** produce vendors, food trucks, as well as Magnolia Chamber of Commerce member stores and informational booths for a monthly outdoor market held the Second Thursday of August-October, and February-April on the Magnolia, AR Square from 4-7pm.

- At this time, no multi level marketing businesses will be accepted.
- A fee of \$25 per month will be charged for all Second Thursday Markets for non-chamber members, Chamber member's fee is a perk of your membership.
- All booth spaces are 10'x10'. If more than one space is needed, please indicate in the application form, an additional fee may incur. Market layout is designed at the discretion of the organization and will change each month. Vendor placement requests are not guaranteed.
- Vendors are required to bring all necessary items for setup, including tables, chairs, tent, display material, etc. Since some markets will be going on after dark, we strongly suggest battery operated string lighting to provide additional lighting to show your products and to help add to the overall market ambiance. Amazon has some great options for wireless spotlights and wireless string lighting. We also suggest a battery operated fan for hot weather months.
- While electrical access will be available, it is limited. If it is essential to your operation, please note it on the application, along with your specific need (lights, fans, etc.) so that we can plan to accommodate your request. You are also required to bring your own extension cord.
- Vendor check-in time begins at 3:15pm. No one will be allowed to setup prior to this time. Please check-in at the Square Park, 117 N. Jefferson. Once the check-in process is complete, you may drive your vehicle to your space, unload your supplies as quickly as possible, then park your vehicle and walk back to your space to finish setting up. Vehicles will not be allowed on the street past 3:45pm.
- The market will end promptly at 7pm. Vendors are expected to stay the entire length of the market. Early breakdown or last minute cancellation may result in ineligibility for future markets. Vendors are responsible for leaving their spaces clear of all debris.
- Please give us notice at least 24 hours in advance if you are unable to attend to receive a full refund of vendors fee, or roll over to the next month. Failure to give us at least a 24 hour cancellation notice will not be refunded or be able to roll the fee over to the next month. After 3 no shows, you will not be asked to return as a vendor.
- WEATHER POLICY - In the case of bad weather (heavy rain or storms with lightning and/or high winds) the event will be cancelled and we will continue with the next month's scheduled event date. Payments made for the cancelled event (due to weather or other unforeseen cancellation reasons, decided by the event board or local emergency personnel) will be transferred/applied to the next scheduled event. If you will not be returning to the market after payment for a cancelled market has been made, that payment for that particular market will be refunded.

The Magnolia-Columbia County Chamber of commerce, businesses of the Magnolia Square, or City of Magnolia are not responsible for the activity, information, or products provided by any market participants or vendors.

To register, please fill out this form: www.magnoliachamber.com/secondthursdaymarket